

# Amaroo School P&C Association

## Meeting Minutes

Monday 26<sup>th</sup> August 2024

Amaroo School, Katherine Street, Amaroo

**Open:** 7:08pm **Closed:** 8:15pm



### Meeting Minutes

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#### 1. Procedural/Administrative

##### Attendees:

- **Business arising from previous meeting:**

- Chalkboard updates for canteen – Primary\Secondary Principal – To follow up
- Canteen renovation update – covered in Principal report
- Fundraising Target for year – Library Approved as target
- Canteen food classification – Finalising photos and dietary markings.
- P&C Cuppa & Yarn – Schedule at pickup time but staff not available in Term 4. Consider aligning with pre-school orientation as a 'Get to Know the Parents' event. Continuing discussion.

#### 2. Other Business

- House T-shirts – Approved but details including quotes to be finalised. Targeting lower cost and pre-order to manage stock investment until market is established.

#### 3. Presidents Report

- Book week – completed
- Father's Day Stall – Tuesday morning
- Election BBQ – 19<sup>th</sup> Oct
  - Will need to send communications end Term 3 as is first weekend of Term 4
  - Bake sale in addition to BBQ.
- Disco – 15<sup>th</sup> November
  - Discuss preschool dance with primary Principal
  - Consider approach to low sensory disco option
- FlexiSchool – New Payment option
  - Investigate setting Student ID card-based payment. Benefit of limited to purchases from the Canteen. Agreed to investigate and discuss at next meeting ahead of next year.
- PBL Vouchers.
  - P&C to fund 40 x \$5 vouchers total \$200 - Approved

#### 4. Financial Report

Treasurer presented financial summary as at 26<sup>th</sup> August summary:

- Fundraising Income Term 3 to date:
  - Book Week Lunch \$1,322.35
- Expenses Term 3 to date:
  - Freezers x 2 delivered - \$6,450
  - Insurance \$1,584

Amaroo School Parent and Citizens Association Incorp.

ABN: 74 778 047 477

Katherine Avenue, Amaroo ACT 2914

- ACT P&C Council Fees - \$1,908
- Hoodies - \$3,147
- Father's Day Gifts - \$1,799
- Canteen and Uniform shop staff wage rise and super guarantee
- Term 4 expenses planned
  - House Hat order – pre-order
  - Increasing House Hat price to \$18.50 - Agreed
  - Election BBQ and Disco expenses

**5. Preschool Subcommittee Report**

- Profit of \$306 from picture plates
- Recommended that a different approach is taken next year – discuss with pre-school

**6. Canteen Report**

- Finalising ingredients and pictures
- Thanks to Year 6 help with book week preparation
- Canteen refurbishment – School advised that procurement process was continuing and should be finalised in the near future.

**7. Executive Principal's Report**

Principal provided summary of school events:

- Staffing Update
- Reviewed key school activities
- Reviewed upcoming events Term 3 and 4
- Identified 22<sup>nd</sup> November School event opportunity to promote celebration food through the canteen (lolly day)

**8. Meeting Close – 8:15pm**

**Next meeting** – Term 4, 11<sup>th</sup> November 2024 (brought forward to align with other meetings)