

Incursion Information for Parents: Back in Time

Year 2

Dear Parents and Carers,

The following details relate to an educational **Incursion for Back** in Time at Amaroo School which is being organised for Year 2 cohort 2024.

Dates: Thursday, 20 June 2024 (Week 8, Term 2)

Time: 9:45am – 12:30pm

Purpose of Incursion: To develop student understanding of what life was like in the past and how technology and people's lives have changed over time.

Activities: Back in Time educator run museum program is designed to help students understand continuity and change.

- Give students an opportunity to explore the handling collection from the National Museum of Australia.
- Introduce students to the idea of collections and the link between collecting and remembering.
- Familiarise students with the concept that museum objects help us remember stories from the past and tell stories of the present.
- Provide hands-on exploration of a diverse collection of objects to facilitate discussions about the past and the present, as it relates to objects in the home.

Clothing and Equipment: Full school uniform

Group Size: Max 60 students per session.

Teacher in Charge: Donna Lin

Additional Adults: Celina Parisi, Chloe King, Lauren Nagali, Natassja Fruean, Nicole Hunter

Cost: \$5.00

No cash payments, Sentral Pay by EziDebit, Quickweb and Credit card (In person) are the only forms of payment accepted.

The school has made every effort to keep cost for this Incursion at a minimum level. If necessary, parents or students can confidentially discuss support to meet the cost of the Incursion with the Principal. Please contact the front office if you would like to speak with the Principal.

Permission Note and Payment Slip to Amaroo School front office by: Friday, 14 June 2024

Incursion Risk Assessment: Available at the front office

Contingency: In the event that the Museum Educators are unable to attend the incursion will be rescheduled to 24 July 2024.

Behavioural expectations: Students are expected to demonstrate our school PBL Behaviour Expectations of being a Safe, Respectful and Responsible Learner at all times.

Staff accompanying students on Incursions will take all reasonable care while the students are in their charge to protect them from injury and to control and supervise their behaviour and activities.

Parents should be aware that staff members are not responsible for injuries or damage to property which may occur on an Incursion where, in all circumstances, staff have not been negligent. Parents should warn children of the risk to themselves, to others and to property, of impulsive, wilful, or disobedient behaviour.

Kind Regards,

Donna Lin
Year 2 Teacher

Incursion Permission Note for Parents: Back in Time (Museum Educator Run Program)

I give permission for my child _____ in year _____ to attend the **Back In Time National Museum of Australia** incursion to **Amaroo School** on **Thursday, 20 June 2024**, and other details as outlined in the Incursion Information for Parents (including contingency plans).

I agree to my child participating in the activities associated with this incursion mentioned previously. I have discussed with my child the need for expected behaviour on this incursion. I authorise the school to make arrangements for the welfare of my child (including medical or surgical treatment) in an emergency and I agree to meet the associated costs. I have provided to the school all medical information relevant to my child attending this incursion.

Name of Parent/Carer: (please print) _____

Contact Number: _____

Signature: _____ Date: _____

PAYMENT SLIP

I am paying the amount of \$ 5

Student Name: _____

Please note that Sentral Pay by EziDebit (Preferred Method), Quickweb and Credit Card are the only three forms of payment that can be accepted.

- Sentral Pay by EziDebit – Payment made on _____ (date)
- Quickweb - **Payment made on** _____ (date) _____ (reference no.)
This is a Westpac online payment option accessed through the school website that makes a payment direct to the school's bank account. Payments can be made using a Visa or Mastercard for any school event or contribution. Please use the FEE CODE below and your child's Student Key as your reference. Student Key is usually the first 5 letters of the student's surname and the first letter of their first name.
- Credit Card – Payments may be made in person at any time between 8.30am – 3pm at the office.

If you fill in this form, your personal information and that of your child will be collected and handled by the ACT Education Directorate (EDU) This information is necessary for us to manage student participation in incursions and support the welfare and safety of your child. If you do not consent to supply us with this information your child will be unable to participate in the incursion. Normally, we will not use or disclose this information for another purpose, without your consent, unless you would reasonably expect us to use or disclose the information for a related purpose. Normally we only share information with school staff and, where necessary, parents or volunteers assisting with the incursion to appropriately and effectively manage the incursion. The Directorate has a privacy policy that explains how we handle personal information, including how we handle privacy complaints. The policy is available on the Directorate's website (www.det.act.gov.au) on the About Us page.

Office Use Only:

NAME OF INCURSION: Back In Time Program

FEECODE: BACKINTIME

ACCOUNT: 2310

CHANGES TO INCURSION PAYMENTS

To protect personal privacy and to avoid students having to carry money, the school has changed the options available for payments including incursions. You will notice that future incursion notes will only have the option to pay by Sentral Pay by EziDebit, Quickweb. Payments can also be made in person at the front office via credit card/efpos.